



# LGMA

LOCAL GOVERNMENT  
MANAGEMENT ASSOCIATION  
OF BRITISH COLUMBIA

**GRANT ANDERSON COMMEMORATIVE  
SCHOLARSHIP**

**APPLICANT INFORMATION  
FOR 2019**



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MANAGEMENT ASSOCIATION  
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## APPLICANT INFORMATION

### **Grant Anderson Commemorative Scholarship**

The purpose of the Grant Anderson Commemorative Scholarship is to encourage those students with an interest in local government administration, local government law and governance, and in planning and land-use law to pursue post-secondary education in one of those fields. The Scholarship will be available to assist students who have shown an interest in local government during their undergraduate career, and who are registered, in any of the following post-secondary programs leading to a degree at British Columbia post-secondary institutions:

- Masters degree in public administration, or public sector management or leadership
- Masters degree in community and regional planning
- Bachelors degree in law

Preference will be given to the aforementioned degree programs however applicants for other post-secondary education degree programs related to local government, planning or law will be considered.

Candidates should be intending to treat their degree as a terminal degree, and as a pre-requisite to professional employment. Our goal is to assist in training local government professionals for the future of British Columbia.

Every successful candidate will be expected during the tenure of his or her Scholarship, to write a 10-20 page paper on a topic of relevance to local government. That paper will be made available to local government practitioners through the Local Government Management Association and CivicInfo BC's online library. The paper must be the Candidate's original work.

The Scholarship shall be for one year and in the amount of up to \$1,500 paid upon proof of registration at a post-secondary institution in one of the approved subject areas. The first installment will be paid upon approval of the scholarship and verification of incurred expenses and the second upon receipt of the candidate's completed paper by the Local Government Management Association, which must be received within one year from the date of original approval of the scholarship by the Association.

## **A. Eligibility**

1. Persons registered at a post-secondary educational institution in a program leading to successful completion of one of the following programs:
  - Masters degree in public administration, or public sector management or public sector leadership
  - Masters degree in community or regional planning
  - Bachelors degree in law

Preference will be given to the aforementioned degree programs however applicants for other post-secondary education directly related to local government, planning or law will be considered.

## **B. Applications**

1. Any application for a Scholarship must be submitted on the approved form to the Local Government Management Association, 710A – 880 Douglas Street, Victoria, BC, V8W 2B7 or by email at [office@lgma.ca](mailto:office@lgma.ca).
2. To be considered, each application **MUST** be accompanied by confirmation from an accredited post-secondary institution that the applicant is a registered student in one of the programs noted in A1.
3. All elements of this application must be complete for it to be considered.
4. Applications must be submitted not later than 4:30 p.m. on September 27, 2019, with notification to the successful candidate being given by the Local Government Management Association by October 31, 2019.

## **C. Use of Award**

1. The award must be used by the applicant to pay tuition and texts at a post-secondary educational institution. Copies of receipts from the post-secondary institution must be provided.
2. Preference will be given to British Columbia courses where available.
3. Scholarship awards may be reported on a T4A slip in accordance with Canada Customs and Revenue Agency requirements.

## **D. Value of Award**

1. Full eligible costs may be awarded to a lifetime maximum of \$1500.00 per individual.

## **E. Approval**

1. The Local Government Management Association will be responsible for determining or adjusting the amount of each award. Within the maximum amounts permissible, the Association may, at its discretion, make adjustments to the amount of any award to reflect the circumstances of the recipient. The Vancouver Foundation administers the Fund on behalf of the Local Government Management Association and will issue the voucher to the scholarship recipient.
2. The Local Government Management Association reserves the right to either not award a scholarship of a given year, or to award a scholarship to more than one person if circumstances warrant.



**APPLICATION FOR GRANT ANDERSON COMMEMORATIVE SCHOLARSHIP**

**A. Applicant's Information**

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss.	
Last Name:	First Name:
Mailing Address:	Mailing Address:
Email address:	Telephone Number (s):
Social Insurance Number: (compulsory for payment of scholarship)	
I am a <input type="checkbox"/> Full time student <input type="checkbox"/> Part-time student	
Present Employer: (if applicable)	Office Telephone Number: (        )
Present Position Title:	Office Fax Number: (        )
Length of Service in this Position:	
Other Relevant Local Government Experience: (Use separate sheet if required)	
Are you a Permanent Resident of British Columbia?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

**B. Educational Information**

Name and address of Educational Institution	
Program of Studies (e.g., MPA, LLB, Planning, etc)	
Expected date of Completion	
Have you applied for funding assistance from your employer?	
<input type="checkbox"/> Yes <input type="checkbox"/> No    If no, please explain reasons why not using a separate sheet.	

If yes, will you be receiving any assistance?

Yes  No Please provide details of the assistance to be provided on a separate sheet.

Have you received a Grant Anderson Commemorative Scholarship before?

Yes  No If yes, please provide year: \_\_\_\_\_

What are your local government career expectations?

How will this course of studies relate to these expectations?

**Instructions for Supporting Documents**

**ALL ELEMENTS OF THIS APPLICATION MUST BE COMPLETE FOR IT TO BE CONSIDERED**

Please submit all supporting documents with application.

All applicants must provide:

- **A letter of confirmation of registration from an accredited post-secondary educational institution**
- **Receipts verifying tuition or textbook expenses.**

**C. Declaration**

I hereby apply for a scholarship in the amount of \$ \_\_\_\_\_

I declare the above information to be correct.

Signature:

Date signed:

Return one completed copy to:

E. [office@lgma.ca](mailto:office@lgma.ca)  
Local Government Management Association  
710A – 880 Douglas Street  
Victoria, BC V8W 2B7  
T. 250.383.7032