



MATI® FOUNDATIONS

AUGUST 11 – 16, 2019, KELOWNA

Broaden Your Knowledge, Expand Your Toolkit

Since 1983, this week-long **residential program** has provided participants with an overview of local government administration. Today still one of the most popular LGMA professional development offerings, it is designed to provide an end-to-end snapshot of local government operations and issues. Skilled practitioners working in local government fields provide instruction and mentorship.

Unique, comprehensive and current, the Municipal Administration Training Institute (MATI) provides a vehicle for continuing education for professional staff in BC local government. Important elements and learning outcomes include:

- competent instruction by leading BC practitioners;
- an introduction to the core functions of local government administration;
- information based on current concepts and theories relating to legal, financial, labour relations and administrative matters;
- an interactive format that allows for active participation and the exchange of ideas and methodologies;
- the opportunity to establish a network of contacts and potential mentors throughout the province.

Instruction is practical rather than theoretical, with content kept current through an ongoing evaluation of program objectives, updating of individual sessions, and a regular rotation of instructors. Further program details follow.

Register online at: <https://members.lgma.ca/upcoming-events/>
For further information: office@lgma.ca or 250-383-7032

REGISTRATION BEGINS

May 1, 2019

Registration Deadline: July 12

Registration is limited to those working in a BC local government or First Nation, or Ministry of Municipal Affairs & Housing staff.

Program Fee

LGMA Member \$2,730 + GST
Non - Member \$3,000 + GST

Includes live-in residence accommodation, meals, and course materials. Participants are responsible for on-campus parking.

MFA Financial Assistance

Thank you to the Municipal Finance Authority of BC for its support through the Jim Craven Travel Subsidy. Subsidies are awarded based on organizational financial need and/or registrants' physical distance and related travel costs to the program.

Cancellations

Cancellations are accepted without penalty before **July 12, 2019**. No refunds after July 12, however, registration is transferable. Please contact office@lgma.ca.

LOCATION

UBC-Okanagan Campus
3333 University Way, Kelowna

Located on Hwy 97 and only 2 km from Kelowna International Airport, the program venue is easily accessible by air and car.

Meals and accommodation at the University are included in the program fee. To gain full benefits from the program participants are asked to "live-in residence".



LGMA gratefully acknowledges support from



SCHEDULE, SESSIONS & FACULTY

Beginning at 6:30 pm on Sunday, August 11th, MATI continues through the week with classes ending mid-day on Friday, August 16th.



SUNDAY, 4 PM ON

Check in for accommodation available in the Nicola Residence Building, 1290 International Mews. Participants will be provided room assignment upon check-in.

SUNDAY EVENING

6:30 pm on: Orientation and Welcome Reception – We see strength when we connect! An orientation to local government and the week ahead, a chance to learn about local government partnerships, and an opportunity to network with new colleagues. Light snacks and refreshments will be provided.

MONDAY

- Effective Staff Reports: Considerations to Help Guide Decision Making - Sonia Santarossa, LGMA BC
- Duties of the Corporate Officer- Sonia Santarossa, LGMA BC
- Human Resources - Debbie Sell, Thompson-Nicola Regional District
- Public Consultation / Community Engagement - Jan Enns, Jan Enns Communications
- You are also the Message: Personal Presentation Skills - Jan Enns, Jan Enns Communications
- Council/Board - Staff Relations- Tom Kadla, Village of Lumby, and Ron Mattiussi (retired, formerly of City of Kelowna)

TUESDAY

- Regional Districts- Brian Reardon, Central Okanagan Regional District
- Municipal Law - Reece Harding, Young Anderson
- Ethics - Alberto De Feo, District of Lake Country
- LEARNING TOUR OPTIONS (*select one; will involve walking):
 - Arts, Culture, and Heritage - Christine McWillis, City of Kelowna
 - Public Works, Water Treatment Plant - Mike Gosselin and Kevin van Vliet, City of Kelowna

WEDNESDAY

- Land Use Zoning & Planning - Mark Koch, District of Lake Country
- Risk Management - Sherman Chow, Municipal Insurance Association
- Finance and Budgeting - Trevor Seibel, District of Coldstream
- First Nations Relations- Darlene Morgan, Gitlaxt'aamik Village Government



WED EVENING OPTIONAL PERSONAL BALANCE ACTIVITY

Delegates can enjoy a free evening, or participate in an optional offsite networking event (advance sign-up required, please indicate on registration).



THURSDAY

- Emergency Management-
- Information & Privacy -
- Records Management -
- Economic Development -

Chief Travis Whiting, City of Kelowna
Angila Bains, District of Saanich
Angila Bains, District of Saanich
Corie Griffiths, Central Okanagan Economic
Development Commission

FRIDAY

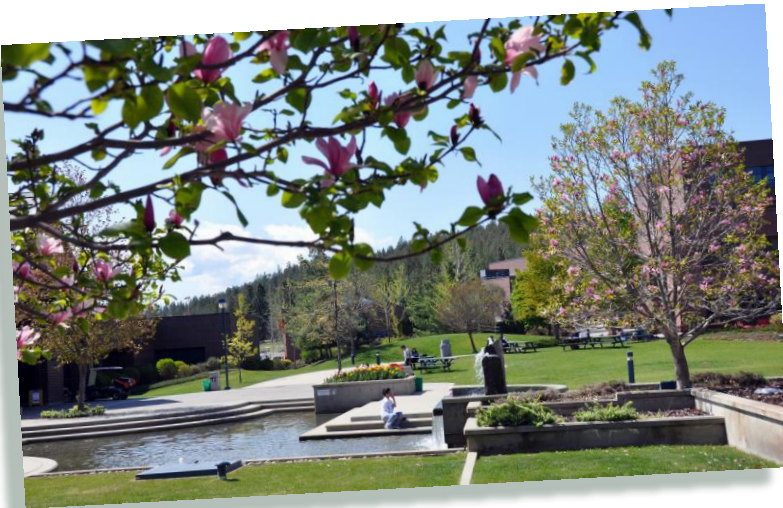
- Labour Relations -
- Leadership -
- Wrap Up Session -
- Presentation of Completion Certificates

Marcia McNeil, Sheen Arnold McNeil
Tracy Lorensen, Paragon Strategic Services
Small Table Talks

Adjourn 12:15 pm

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (IIMC) ACCREDITATION

The IIMC grants the professional designation of Certified Municipal Clerk (CMC), which requires participation in IIMC and/or accepted partner education and professional activities. Participation in MATI Foundations when taken for credit is accepted as having fulfilled the evaluation requirements for 14 Education Points with the IIMC. A briefing is provided at the Sunday evening orientation for those interested in applying the program toward IIMC accreditation.



*Session attendance may also be used as credit toward **Continuous Professional Learning** requirements for other professional designations.*

MATI FOUNDATIONS PROGRAM ADVISORY COMMITTEE

The program was designed with the input of experienced local government practitioners. Thanks to:

Kevin Cormack, City of Nelson
Raeleen Manjak, City of Vernon
Brian Reardon, Central Okanagan Regional District
Paul Thorkelsson, District of Saanich

We understand that third parties may elect to hold their own event alongside an LGMA program. LGMA assumes no liability for any damage or loss that may arise from these third-party events.

Please note: MATI Foundations will be a “scent free” event.

