

### Call for Presentations 2019 LGMA Annual Conference, June 11-13, Vancouver

- ✓ *Are you a subject matter expert on an important topic relevant to the local government sector?*
- ✓ *Would you like to share your own experience in transforming your organization and enhancing its effectiveness?*
- ✓ *Are you looking for an outstanding opportunity to profile your professional expertise?*

**We invite you to share your knowledge and experience at LGMA2019**

#### Event and Audience

In 2019 the LGMA, its members, and its partners celebrate 100 years of working together to support the local government profession. A three-day educational and professional development event, LGMA2019 will mark this milestone by bringing together 300+ local government officials from all regions of British Columbia to explore best practices, innovative solutions, and future trends in the field of local government. The event features keynote presentations, in-depth workshops, and concurrent education sessions.

#### Session Format

LGMA fosters a cooperative, collaborative learning environment with opportunities for networking and mentoring. Our delegates prefer sessions that engage their participation.

We welcome presentations that bring together a variety of perspectives and experiences. Partnerships and panel presentations are encouraged, as well as audience engagement through open discussion, table exercises, or Q&A as appropriate for the session format and duration.

- Workshops:
  - All workshops are scheduled on Tuesday, June 11<sup>th</sup>.
  - In-depth sessions that actively develop specific professional competencies, often through a high degree of audience participation or interaction.
  - May be full-day (6-7 hours) or half-day (3½ hours, morning or afternoon) in duration.
- Concurrent education sessions:
  - Scheduled on Wednesday, June 12<sup>th</sup> and Thursday, June 13<sup>th</sup>.
  - May be either 45 or 60 minutes in duration.

#### Submission Guidelines and Deadline

This conference invites proposals for sessions that address one or more of the following key thematic pillars:

### **1. *Creating Smart, Sustainable Communities***

Sessions discuss approaches to meet the present and future needs of our communities. Possible topics could include economic development, “livability”, climate adaptation, food security, public safety, or social procurement.

### **2. *Innovation in Local Government***

Areas of interest could include harnessing technology or data, nurturing creativity, managing disruption, and E-government.

### **3. *Future-Ready Workforce***

What will the local government workplace of the future look like and what attributes will be necessary? Topics could include workplace culture, resiliency and leadership skill-building, succession planning, and preparing the next generation of local government professionals.

### **4. *Trends in Local Government***

These sessions explore the latest developments and issues facing local government and provide delegates with an opportunity to expand and rethink current practices.

The topics above are examples only, and creative ideas that address one or more of the pillars are welcome.

Sessions should be interactive and allow time for questions and discussion. Examination of case studies and discussion of best practices are encouraged, as LGMA attendees appreciate sessions that leave them with practical solutions and tools.

**Deadline:** Please send a completed [submission form](#) to [afuller@lgma.ca](mailto:afuller@lgma.ca) by **Friday, October 12<sup>th</sup>**.

### **Selection Process**

After the deadline of October 12<sup>th</sup>, the LGMA Annual Conference Advisory Committee will review submissions that have one or more confirmed speakers based on the extent to which they meet the following criteria:

- Of relevance and interest to the local government profession and a broad spectrum of communities across the province
- Is innovative and/or provides new concepts/observations/experiences to attendees
- Is solutions-focused (we can discuss challenges and barriers, but bring the ideas and solutions as well)
- Focused, well-defined topic and overall quality of the proposal
- Content that is informative, current, and practical with appropriate and clearly-defined learning outcomes

Proposals that best meet the criteria above and contribute to a balanced and comprehensive Conference program will be recommended, with final selections to be made by the LGMA Board of Directors.

Selected speakers will be notified in early December 2018 by email to the session organizer.

### **Terms and Conditions for Speakers**

With the submission of a presentation proposal, the speaker accepts the following:

SUBMISSION

Proposal submitters may be contacted to refine their proposals, and session titles and descriptions may be edited by LGMA. Submission of a proposal does not guarantee participation.

#### PARTICIPATION

If selected, all speakers will be requested to submit a fully-executed speaker agreement which will include important deadlines and requirements that must be adhered to. The proposed session may be scheduled during any of the planned workshop/session time slots.

Each of the session speakers proposed commits to delivering the presentation in person. Should a speaker be prevented for any reason (eg. due to illness), LGMA shall be contacted as soon as possible and if requested the speaker will make every effort to support the search for a substitute.

#### NON-COMMERCIAL

Education sessions at the Annual Conference are learning experiences and are non-commercial. Speakers are to present the respective subject objectively, in a vendor- and product-neutral way, and not to be used for direct promotion of a speaker's product, service, or other self-interest.

#### TRAVEL AND CONFERENCE REGISTRATION

Speakers are required to register for the LGMA Annual Conference *if they plan to attend sessions or workshops other than their own* (registration is *not* required if only attending the session being presented). Travel and accommodation costs associated with attending the LGMA Annual Conference, including registration, are the responsibility of the individual speakers; the exception is where the proposal is initiated by the LGMA who specifically requests a speaker's attendance.

For speakers solicited by the LGMA, it is the policy of LGMA to encourage a spirit of volunteerism to participate in the delivery of training programs. In doing so, however, speakers will be reimbursed for travel and accommodation expenses incurred in the course of such participation, *where such participation has not already been funded by the speaker's employer*. If an individual who is presenting at a session would otherwise already attend the session as a delegate or sponsor, then expenses will not be reimbursed except in exceptional circumstances.

#### POST EVENT EVALUATION

The speaker agrees to be part of an evaluation process that asks conference attendees to evaluate their overall experience as well as each session they attend. Such session feedback is solely for use within the Advisory Committee/Board of Directors and will not be published.

#### EVENT CANCELLATION

The LGMA is entitled to cancel or postpone a conference due to serious reasons (eg. venue closure, force majeure, etc). If this is found to be necessary, the organizers shall not be liable for refunds of any expenses.