



Freedom of Information and Protection of Privacy Workshops Foundational or Advanced

Tuesday, May 16, 2017
Penticton Trade and Convention Centre

What FOI Heads and Coordinators Need to Know

Through the use of case studies to illustrate best practices, these sessions have you covered no matter if you are seeking foundation or more advanced knowledge. The morning session will provide a basic introduction to the core components of the legislation, while the afternoon is aimed at those looking to enhance their knowledge of administering the legislation. Take one or the other – or both!

FOI Foundations (9 am – noon)

This introductory session to FOI is geared to provide FOI Heads and Coordinators with a basic introduction to the core components of the legislation. Topics covered include how to respond to public requests for information and what is appropriate for you to disclose to the public, in particular with respect to privacy. The presenters will use case studies to illustrate "best practices" for FOI Heads and Coordinators when dealing with information requests from the public, and point out some of the more common pitfalls that staff may encounter.

No prior knowledge of the *Freedom of Information and Protection of Privacy Act* is required for this session.

Advanced FOI: Strengthen Your Knowledge: FOIPPA Application Case Studies

(1:00 – 4:00 pm)

From application to processing an FOIPP application. Here's your opportunity to work through some case studies and hone your skills and apply your knowledge about the legislation and best practices. Working in groups, participants will work through a straightforward and a more complex application. This hands on, practical session will provide peer to peer learning that can be immediately applied back in your organization.

Fees:	<i>Early Bird</i>	<i>After March 24</i>
<i>Half Day (9 am-noon OR 1-4 pm)</i>	\$175	\$200
<i>Full Day (both sessions)</i>	\$275	\$315

* lunch and refreshments will be provided.

Registration:

These workshops will be held in conjunction with the LGMA Conference.

To register online, please [click here](#), or visit www.lgma.ca > Programs & Events > Annual Conference & AGM > 2017 Conference & AGM to view additional event information.